



Cardinal Allen Catholic High School

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# Cardinal Allen Catholic High School

## Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 8 -11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

One encounter is defined as an emeeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it Meaningful checklist. [Making it Meaningful: Benchmark 7 | CEC Resource Directory \(careersandenterprise.co.uk\)](#)

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

### Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Blackpool and the Fylde College; Blackpool 6<sup>th</sup> Form, Fleetwood Nautical College, Fleetwood Sports College, Myerscough College and St Mary's 6<sup>th</sup> Form.

### Destinations of our pupils

Last year our year 11 pupils moved to a range of providers in the local area after school:



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Blackpool and the Fylde College; Blackpool 6<sup>th</sup> Form, Fleetwood Nautical College, Fleetwood Sports College, Myerscough College and St Mary's 6<sup>th</sup> Form.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact:

Lynn O'Connor, Careers Adviser ([l.oconnor@cardinalallen.co.uk](mailto:l.oconnor@cardinalallen.co.uk))

Tom Farrington, Careers Leader ([t.farrington@cardinalallen.co.uk](mailto:t.farrington@cardinalallen.co.uk))

Telephone: 01253 872659

### **Opportunities for access**

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils and/or their parents or carers. For the schedule of events please see the Careers Calendar on the school website.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Premises and facilities**

The school will make available suitable accommodation, appropriate to the activity, for the provider and pupils. The school will also make available AV and other onsite specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Department.

**The careers office is open every Wednesday lunch time to allow ALL students access to careers resources and advice**

### **Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

### **Approval and review**

Approved by Governors at Curriculum and Standards Committee

Next review: September 2026