



29th June 2020

Dear Parents and Carers,

I hope you and your families are keeping safe and well during what has been, and continues to be, a very challenging time.

I want to welcome you to Cardinal Allen, your new school, and say just how much my colleagues and I are looking forward to working with you in supporting your children to *'Be all they can be'*.

This year's transition process is somewhat different to what we usually do, but I promise you that we will do all we can to ensure as smooth a transition as possible from primary to secondary school.

The transition cannot, I'm afraid, include an Induction Day before the end of this term, nor can we invite parents and carers into school for our annual Induction Evening. That said, we have been busy communicating with all of the primary schools from which we are taking children, and already have most of the information that we usually receive. Miss Smith, the school's SENDCo, and her colleagues, have held conversations and meetings with primary colleagues in order to ensure that the correct provision is in place to support children with additional needs.

Attached with this letter is our *'Welcome to Your School'* booklet in which you will find a lot of useful information to prepare you and your child for joining us in September. There are several hyperlinks to our website on which you will find almost anything you might need to know about your new school. A hard copy of the booklet will be distributed as a part our *Welcome Pack* which you will receive at some stage over the next two weeks – either via your child's primary school or through your letterbox. The pack will contain a wealth of information covering most aspects of school life – including information about uniform, school lunches and Class Charts.

The attached booklet indicates that the first day of term for pupils will be Thursday 3rd September, and that there will be a meeting for new parents early in September – we will confirm arrangements for both of these events via Class Charts as we get closer to the end of term so please do ensure that you register on it.

Please stay safe and continue to follow the Coronavirus Guidance. Do not hesitate to contact me should you have any questions about any of the above, or if you think there is any way that we can help you prepare for September.

Very best wishes,

Andrew Cafferkey

In partnership with the Catholic Diocese of Lancaster